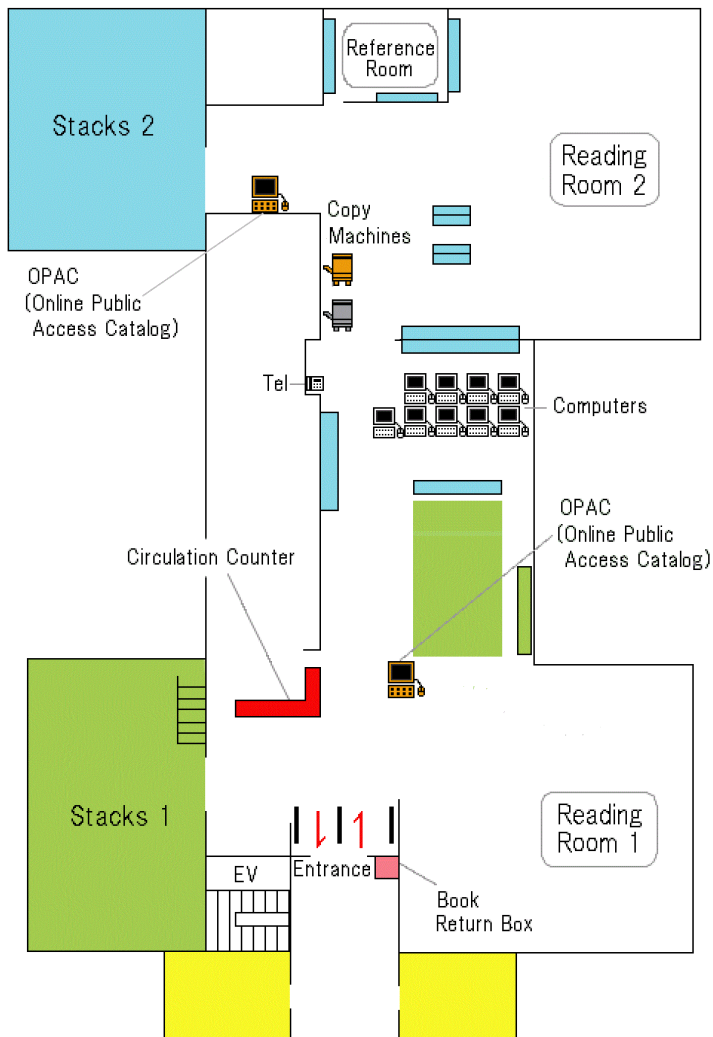


< Floor Guide >



SHOWA Medical University Library  
 lib@lib.showa-u.ac.jp  
<https://www.showa-u.ac.jp/lib/english.html>



# SHOWA Medical University Library

April 2025

### Library Hours

	Reading Rooms	Circulation	Library Services
Monday ~ Friday	9:00 ~ 22:00	9:00 ~ 21:50	(9:00 ~ 18:30)
Saturday	9:00 ~ 22:00	9:00 ~ 21:50	( - )
Sunday, National Holidays	9:00 ~ 19:00	9:00 ~ 18:50	( - )

\*Please carry your ID card of Showa University to enter the Library.

### Library Holidays

The year-end and New Year holidays, Founder's Day of the University (15 November)

### Registration

For permission to borrow materials, you must fill out and submit a registration form with your ID card of Showa University at the circulation counter.

### Circulation

#### *- Borrowing*

Please hand in materials you want to borrow with your ID card to the circulation counter.

Books	10 items	2 weeks
Journals		1 week
Videos, CD-ROMs, DVDs		1 week
Reference Books or Dictionaries	5 items	16:00 ~ next noon

\* You may renew the loan any number of times unless there is a request for that item.

\* Do not sublease the borrowed materials.

### ***- Returning***

Please return materials to the circulation counter within the borrowing period. (You don't need your ID card.)

\* When the Library is closed, put them in the Book Return Box at the entrance of the Library.

### **Materials inside the Library**

\* You can read all materials freely.

Reading Room	Unbound Journals, Reference Books
Stacks 1	Bound Journals
Stacks 2	Books
Reference Room	Newly-arrived Books, Reference Books for students

### **Using computers**

There are 9 computers in the Library. You can use without prior inquiry.

### **Copying**

You can copy library materials freely within the copyright law.

### **Interlibrary Loan (ILL) Services & Document Delivery**

You can obtain books or photocopies not available in Showa University Library from our branch libraries or other libraries.

\* The cost is the copy price and postage, and it takes a few days.

### **Visiting other Libraries**

You will need an introduction card from Showa University Library to visit another library.

\* Please tell us which material(s) you want to read and when you want to go.

\* You cannot visit other libraries outside of office hours.

\* We can publish an introduction card from 9:00 to 17:00 on a weekday.

\* There is generally a visitor's limitation. Please keep each library's rules.

### **Notice**

\* Please observe the rules in the Library.

\* You must pay for what you borrowed if you damaged or lost it.

\* Do not eat, drink, smoke, or use a cellular phone or PHS in the Library.

\* If the staff has determined you as an unsuitable user, we may refuse you.

### **Branch Libraries**

- Dental Hospital Library [Senzoku Campus]

- Nagatsuta Library [Yokohama Campus]

- Fujiyoshida Library [Fujiyoshida Campus]

- Karasuyama Hospital Library

- College of Nursing Library [Hatanodai Campus]

Please check the website:

<https://www.showa-u.ac.jp/lib/english.html>